



Employee Name: \_\_\_\_\_  
Last First M

Employment Application

Read Terms of employment carefully Print or type answers to every question. All information on this application will be held confidential. FEDERAL AND STATE LAWS PROHIBIT DISCRIMINATION FOR VARIOUS REASONS, INCLUDING RACE, COLOR, RELIGION, CREED, NATIONAL ORIGIN, AGE, SE OR DISABILITY.

PERSONAL DATA
Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Call Name: \_\_\_\_\_
Social Security Number: \_\_\_\_\_ Date of Birth \_\_\_\_\_
Present Street Address: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_ How Long? \_\_\_\_\_
Home Phone: ( ) \_\_\_\_\_ Mobile Phone: ( ) \_\_\_\_\_ Other: \_\_\_\_\_
Email Addresses: \_\_\_\_\_
Previous Street Address (Within Last Year): \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_ How Long? \_\_\_\_\_

EMERGENCY CONTACT INFORMATION
Name: \_\_\_\_\_ Relation: \_\_\_\_\_
Address/Place of Employment/ Location: \_\_\_\_\_
Home Phone: ( ) \_\_\_\_\_ Mobile Phone: ( ) \_\_\_\_\_ Other: ( ) \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF VIOLATING ANY LAW (EXCEPT MINOR TRAFFIC VIOLATIONS)? YES  NO 
DO YOU HAVE A VALID DRIVER'S LICENSE? YES  NO  NUMBER: \_\_\_\_\_ STATE: \_\_\_\_\_ EXP: \_\_\_\_\_



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### WORK INTEREST

Position Applied For:	Minimum Salary:	Type of Employment:	Earliest Available Date:
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Do you have legal right to work in the United States?

YES  NO

Have you ever worked for PEAK before? When?

YES  NO

Have you ever filled out an application with Peak before?

YES  NO

Have you ever been interviewed by Peak before?

YES  NO

Why are you interested in working for Peak?  
\_\_\_\_\_  
\_\_\_\_\_

List acquaintances, friends and family members employed by Peak? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

References:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Location: \_\_\_\_\_  
Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ Other: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Location: \_\_\_\_\_  
Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ Other: \_\_\_\_\_

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School Attended	Name and Location	Start (Month/Year)	Finish (Month/Year)	Graduate? (Yes / No)	Major Course of Study

**SKILLS AND TRADES**

Do you have any skills, trades, specialties, licenses or certifications? Please list all experience in Electrical, Civil, Engineering, HVAC, Mechanical, Fabrication, Machining, and Administrative or Project Management.

Type of Experience	Months/Years	Description	License Certification #



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**EMPLOYMENT HISTORY**

List all employment history in chronological order. Your Present or Last employment must be listed first. Please explain any voids in the chronological order. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected statuses. NOTE: Submission of a resume in NOT sufficient. All applicants must complete this section for their application to be accepted.

From Month/ Year	To Month/Year	Employer Location (Name, City, State)	Salary	Job Title & Work Description	Reason for Leaving

**MILITARY SERVICE**

BRANCH	GRADE OR RANK	DUTY OR TRAINING	INDUCTION DATE	SEPERATION DATE
Present Service Classification:			Type of Discharge or Separation:	



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### ELECTRICAL SKILL ASSESSMENT TEST

1. Draw A Three Way Light Switch Circuit:

A large, empty rectangular box with a black border, intended for the candidate to draw a three-way light switch circuit.

2. Draw A Three Wire Start-Stop Control Circuit for a Three Phase Motor:

A large, empty rectangular box with a black border, intended for the candidate to draw a three-wire start-stop control circuit for a three-phase motor.



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### TERMS OF EMPLOYMENT

I, the undersigned, state that all information given by me in the application is true to the best of my knowledge. I authorize Peak to verify such information and to contact any reference given by me. Should I be employed by Peak, I agree that:

1. My employment shall be in accordance with the terms of this application and PEAK rules and regulations, which may be modified at any time by Peak.
2. I understand that my employment may be terminated or I may resign at any time, with or without notice, with or without cause, PEAK only obligation being to pay me wages or salary earned by me to date of termination. I further acknowledge and agree that the period of my employment is indefinite and that no documents of PEAK shall constitute a contract of employment. The policy set forth in this paragraph may be modified only by written agreement signed by me and by an officer of PEAK.
3. PEAK, and any person or concern it may authorize, shall be entitled, without further consent, to copyright, sell, or use in any manner, any picture or photograph of me.
4. All right, title, and interest, including without limitation, all copyrights and patents, in and to any material produced or inventions developed by me which effect or relate to PEAK business or affect or relate to PEAK industry shall vest in PEAK and I shall have no personal right, title, or interest whatsoever therein.
5. PEAK shall have the right at any time after the termination of my employment to furnish to others information concerning my employment record, work habits, and work performance with PEAK, including the information contained in this application, or copies of any information which is maintained in my personnel file. I specifically release PEAK its officers, directors, agents, and employees from any and all liability regarding the release of any information described in this paragraph.
6. I agree not to disclose any of PEAK trade secrets or other confidential or restricted information and not to make use of such trade secrets or confidential or restricted information in any fashion during employment or after my employment with PEAK is terminated.
7. I authorize PEAK to investigate all statements contained in this application and hereby release former employers and PEAK from any and all liability on account of furnishing such information to PEAK.

**FALSIFICATION, MISREPRESENTATION, OR OMISSION OF INFORMATION ON THIS, OR ON ANY OTHER EMPLOYMENT FORM, SHALL BE GROUNDS FOR IMMEDIATE TERMINATION, REGARDLESS OF WHEN SUCH FALSIFICATION, MISREPRESENTATION, OR OMISSION IS DISCOVERED.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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ADMINISTRATIVE USE ONLY

Date of Interview:	
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Interviewer:	
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Date of Offer:	
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Start Date:	
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Wage Rate:	
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Division:	
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Position:	
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**AUTHORIZATION FORM**

During the application process and at any time during the tenure of my employment with PEAK, I hereby authorize Lexis Nexis/Choice Point Service, Inc. on behalf of PEAK to procure a consumer report which I understand may include information regarding my credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living. This report may be compiled with information from credit bureaus, court record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification; to the extent such investigation includes information bearing on my character, general reputation, personal characteristics or mode of living.

Applicant Printed Name: (Last, First, MI)		Maiden/Other Names Used:	
Social Security Number:	Driver's License Number:	State Issued By:	
Date of Birth:	Race:	Sex:	
Current Street Address:	City:	State	Postal Code:
Previous Street Address:	City:	State	Postal Code:

\_\_\_\_\_ Signature

\_\_\_\_\_ Date





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AGREEMENT TO ARBITRATE

In consideration of PEAK offering me employment, I agree that I will settle any and all previously unasserted claims, disputes or controversies arising out of or relating to my application or candidacy for employment, employment and / or cessation of employment with PEAK exclusively by final and binding arbitration before a neutral Arbitrator. By way of example only, such claims include claims under federal, state, and local statutory or common law, such as the Age Discrimination on Employment Act, Title VII of the Civil Rights Act of 14964, as amended, including the amendments of the Civil Rights Act of 1991, the Americans with Disabilities Act, the law of contract and the law of tort. Any such arbitration will take place in Watkinsville/Athens/Bogart, Georgia and the prevailing party will be entitled to reasonable attorneys as determined by the arbitrator(s).

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Agreed On This Date

\_\_\_\_\_  
Signature:



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\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Agreed On This Date

\_\_\_\_\_  
Signature: