



Employee Name: _____
Last First MI

Employment Application

Read Terms of employment carefully. Print or type answers to every question. All information on this application will be held confidential. FEDERAL AND STATE LAWS PROHIBIT DISCRIMINATION FOR VARIOUS REASONS, INCLUDING RACE, COLOR, RELIGION, CREED, NATIONAL ORIGIN, AGE, SEX OR DISABILITY.

PERSONAL DATA

Last Name: _____ First Name: _____ Middle Name: _____ Call Name: _____

Social Security Number: _____ Date of Birth: _____

Present Street Address: _____

City: _____ State: _____ Postal Code: _____ How Long?: _____

Home Phone: () _____ Mobile Phone: () _____ Other: () _____

Email Addresses: _____

Previous Street Address (Within Last Year): _____

City: _____ State: _____ Postal Code: _____ How Long?: _____

EMERGENCY CONTACT INFO

Name: _____ Relation: _____

Address / Place of Employment / Location: _____

Home Phone: () _____ Mobile Phone: () _____ Other: () _____

Name: _____ Relation: _____

Address / Place of Employment / Location: _____

Home Phone: () _____ Mobile Phone: () _____ Other: () _____

HAVE YOU EVER BEEN CONVICTED OF VIOLATING ANY LAW (EXCEPT MINOR TRAFFIC VIOLATIONS)? YES NO

DO YOU HAVE A VALID DRIVER'S LICENSE? YES NO NUMBER: _____ STATE: _____ EXP: _____



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WORK INTEREST

Position Applied For:	Minimum Salary:	Type of Employment:	Earliest Available Date:
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Do you have legal right to work in the United States?

 YES NO

Have you ever worked for Peak Industries before? When?

 YES NO

Have you ever filled out an application with Peak Industries before?

 YES NO

Have you ever been interviewed by Peak Industries before?

 YES NO

Why are you interested in working for Peak Industries?

List acquaintances, friends and family members employed by Peak Industries?

REFERENCES

Name: _____ Relationship: _____ Location: _____

Home Phone: () _____ Cell Phone: () _____ Other: _____

Name: _____ Relationship: _____ Location: _____

Home Phone: () _____ Cell Phone: () _____ Other: _____

Name: _____ Relationship: _____ Location: _____

Home Phone: () _____ Cell Phone: () _____ Other: _____



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EDUCATION

School Attended	Name and Location	Start (Month / Year)	Finish (Month / Year)	Graduate? (Yes / No)	Major Course of Study

SKILLS AND TRADES

Do you have any skills, trades, specialties, licenses or certifications? Please list all experience in Civil, Engineering, HVAC, Mechanical, Fabrication, Machining, and Administrative or Project Management.

Type of Experience	Months / Years	Description	License / Certification #



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EMPLOYMENT HISTORY

List all employment history in chronological order. Your Present or Last employment must be listed first. Please explain any voids in the chronological order. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected statuses. NOTE: Submission of a resume is NOT sufficient. All applicants must complete this section for their application to be accepted.

From Month / Year	To Month / Year	Employer Location (Name, City, State)	Salary	Job Title & Work Description	Reason for Leaving

MILITARY SERVICE

BRANCH	GRADE OR RANK	DUTY OR TRAINING	INDUCTION DATE	SEPERATION DATE
Present Service Classification:			Type of Discharge or Separation:	



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ELECTRICAL SKILL ASSESSMENT TEST

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1. Draw A Three Way Light Switch Circuit:

A large, empty rectangular box with a thin black border, intended for the candidate to draw a three-way light switch circuit.

2. Draw A Three Way Start-Stop Control Circuit for a Three Phase Motor

A large, empty rectangular box with a thin black border, intended for the candidate to draw a three-way start-stop control circuit for a three-phase motor.



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TERMS OF EMPLOYMENT

I, the undersigned, state that all information given by me in the application is true to the best of my knowledge. I authorize Peak Industries to verify such information and to contact any reference given by me. Should I be employed by Peak Industries, I agree that:

1. My employment shall be in accordance with the terms of this application and Peak Industries rules and regulations, which may be modified at any time by Peak Industries.
2. I understand that my employment may be terminated or I may resign at any time, with or without notice, with or without cause, Peak Industries only obligation being to pay me wages or salary earned by me to date of termination. I further acknowledge and agree that the period of my employment is indefinite and that no documents of Peak Industries shall constitute a contract of employment. The policy set forth in this paragraph may be modified only by written agreement signed by me and by an officer of Peak Industries.
3. Peak Industries, and any person or concern it may authorize, shall be entitled, without further consent, to copyright, sell, or use in any manner, any picture or photograph of me.
4. All right, title, and interest, including without limitation, all copyrights and patents, in and to any material produced or inventions developed by me which effect or relate to Peak Industries business or affect or relate to Peak Industries industry shall vest in Peak Industries and I shall have no personal right, title, or interest whatsoever therein.
5. Peak Industries shall have the right at any time after the termination of my employment to furnish to others information concerning my employment record, work habits, and work performance with Peak Industries, including the information contained in this application, or copies of any information which is maintained in my personnel file. I specifically release Peak Industries its officers, directors, agents, and employees from any and all liability regarding the release of any information described in this paragraph.
6. I agree not to disclose any of Peak Industries trade secrets or other confidential or restricted information and not to make use of such trade secrets or confidential or restricted information in any fashion during employment or after my employment with Peak Industries is terminated.
7. I authorize Peak Industries to investigate all statements contained in this application and hereby release former employers and Peak Industries from any and all liability on account of furnishing such information to Peak Industries.

FALSIFICATION, MISREPRESENTATION, OR OMISSION OF INFORMATION ON THIS, OR ON ANY OTHER EMPLOYMENT FORM, SHALL BE GROUNDS FOR IMMEDIATE TERMINATION, REGARDLESS OF WHEN SUCH FALSIFICATION, MISREPRESENTATION, OR OMISSION IS DISCOVERED.

Applicant Signature: _____

Date: _____



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ADMINISTRATIVE USE ONLY

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Date of Interview:	
Interviewer:	
Date of Offer:	
Start Date:	
Wage Rate:	
Division:	
Position:	



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AUTHORIZATION FORM

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During the application process and at any time during the tenure of my employment with Peak Industries, I hereby authorize Lexis Nexis/Choice Point Services, Inc. on behalf of Peak Industries to procure a consumer report which I understand may include information regarding my credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living. This report may be compiled with information from credit bureaus, court record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification; to the extent such investigation includes information bearing on my character, general reputation, personal characteristics or mode of living.

Applicant Printed Name: (Last, First, MI)		Maiden / Other Names Used:	
Social Security Number:	Drivers License Number:		State Issued By:
Date of Birth:	Race:		Sex:
Current Street Address:	City:	State:	Postal Code:
Previous Street Address:	City:	State:	Postal Code:

Signature

Date



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AGREEMENT TO ARBITRATE

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In consideration of Peak Industries offering me employment, I agree that I will settle any and all previously unasserted claims, disputes or controversies arising out of or relating to my application or candidacy for employment, employment and/or cessation of employment with Peak Industries exclusively by final and binding arbitration before a neutral Arbitrator. By way of example only, such claims include claims under federal, state, and local statutory or common law, such as the Age Discrimination on Employment Act, Title VII of the Civil Rights Act of 1964, as amended, including the amendments of the Civil Rights Act of 1991, the Americans with Disabilities Act, the law of contract and the law of tort. Any such arbitration will take place in Watkinsville, Georgia and the prevailing party will be entitled to reasonable attorneys' as determined by the arbitrator(s).

Printed Name:

Agreed On This Date

Signature:



Employee Name: _____

Last

First

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Printed Name:

Agreed On This Date

Signature:

EMPLOYEE COPY